Bylaws of Duke University Chapel
National Advisory Board

Duke Chapel is home to an interdenominational Christian community formed by the life and ministry of Jesus Christ. Just as Jesus broke down the wall that divides humankind from God, the Chapel aims to be a “church without walls,” desiring to bridge all people to God’s reconciling love.

I. Chapel Vision and Mission

Our Vision
To bridge the differences that divide humanity, reconciling us to God and to one another

Our Mission
Through worship, student ministry, community connection, interfaith engagement, and the arts, Duke Chapel stands as a beacon of Christian hope that bridges faith (religio) and learning (eruditio).

A. Duke University Chapel (the “Duke Chapel” or the “Chapel”) is a Christian church of uniquely interdenominational character and purpose. Through its tradition of inspiring worship and music, and a calling to walk with people of all faiths and circumstances, Duke Chapel stands as a beacon of hope on campus and in the community that bridges faith and learning.

B. The Chapel is a university-wide organization that supports the religious life of the campus community and promotes moral reflection and commitment in personal, professional, community, and civic life.

II. Organization

A. The Chapel is housed administratively and fiscally within the Office of the President.

B. The work of the Chapel is overseen by a Dean who is appointed for a five-year term by the President. The Dean is responsible for the management, operation, and administration of the Chapel and its activities. The Dean’s performance will be evaluated on an annual basis by the President, and a formal performance review will be conducted every five year term with final approval by the President.
III. Governance of the Chapel National Advisory Board

Article I
Name

The name of this body will be the Duke University Chapel National Advisory Board (the “Advisory Board”).

Article II
Purpose

The Advisory Board will provide advice, assistance, and leadership to the Chapel in all matters relating to its programs, projects, and priorities.

- Advocacy, outreach and support by serving as ambassadors of the Chapel throughout the community, region, and world.
- Philanthropy and development, by investing personally significant annual gifts; and by assisting in fundraising activities, suggesting and encouraging support from prospective donors and hosting donor events.
- Strategic planning and external advising through insight and counsel on mission, worship, music and the arts, student ministry, donor engagement and philanthropy, communications, hospitality, community outreach and interfaith work, and care for the building.
- Relationship building by bridging the Chapel’s relationship to the University and City of Durham and the Triangle, and to alumni and friends throughout the nation and the world.
- Student engagement through advice and mentoring, as needed.

Article III
Membership and Terms of Appointment

A. The Advisory Board shall endeavor to have no fewer than fifteen (15) and no more than twenty-four (24) distinguished individuals representing a diversity of professions and walks of life. In addition, there shall be no fewer than four ex officio members of the Board.
   i) The Dean of the Chapel;
   ii) Two Faculty members or directors of Religious Life groups appointed by the Office of the President of Duke University;
   iii) At least one matriculated student; additional students may be added to provide for continuity of student representation on the Advisory Board.

B. A nominating committee will be formed consisting of the Chair and Vice-Chair of the Advisory Board, the Dean of the Chapel, and up to three additional members of the Board jointly appointed by the Chair of the Advisory Board and the Dean. This committee will review all prospective candidates for membership, determine their willingness to serve and pass their selections to the full Board for approval.
C. Members shall serve three-year terms. If recommended by the nominating committee and approved by the full Board, a member may serve two additional terms. After a member has served three consecutive terms, he or she may not be nominated or elected until one year after the expiration of the third term. It is the intent that the terms will be staggered, with the goals of one-third turnover each year.

**Article IV**  
Officers

A. The officers of the Advisory Board shall consist of a Chair and a Vice-Chair.

B. The Chair shall be appointed by the President of Duke University and shall serve for three years.

C. The Vice Chair shall be elected by the Advisory Board on the basis of nominations from the nominating committee and shall serve for three years.

**Article V**  
Meetings

A. The Advisory Board shall meet at least twice a year, in the Fall and Spring. The schedule of meetings will be determined by the membership, with an effort made to establish standing meeting times. The Advisory Board shall also meet when a meeting called by the Chair, with such notice as is reasonable to provide in the circumstances.

B. A quorum of the Advisory Board shall be a majority of the Board members.

C. Each Board member shall pay his or her own travel expenses incurred by attending meetings of the Advisory Board. The Chapel may pay all or some portion of the travel expenses for members who are academics or at a non-profit, in school, or young alumni, or who would otherwise not be able to attend the meetings. Board members are encouraged to speak to the Dean of the Chapel on this matter.

**Article VI**  
Committees

In addition to the Nominating Committee (see above) the Advisory Board may establish standing and ad hoc committees to lead or to assist with Chapel priorities and programs.

**Article VII**  
Conflict of Interest

If the Chapel considers any vendor relationships, strategic partnerships, or collaborations of any sort with organizations who employ or are otherwise affiliated with individual Board members, the Chair and the Dean shall decide whether that Board member should be recused from any related Board conversations on the topic.
Article VIII
Amendments

These bylaws may be amended at any time by a two-thirds majority of those present at a meeting of the Advisory Board where a quorum is present.